



# Supplemental Trainer Materials

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# Sign-In Sheet

Every Child Reads: 3-5 Literacy Trainers must have participants complete this form at the first session.  
Trainers need to copy this form and send it to \_\_\_\_\_.  
These names and addresses will be used to mail the 6-month follow-up.

Dates of Training Sessions \_\_\_\_\_

Trainer's Name(s) \_\_\_\_\_

**1**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_

**2**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_

**3**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_

**4**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_

**5**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_

**6**

Participant's Name \_\_\_\_\_ Area Code / Phone Number \_\_\_\_\_

Street Address \_\_\_\_\_ Social Security Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Child Care/Education Setting \_\_\_\_\_



# Registration Form

Trainer \_\_\_\_\_

	Dates of Training Attended											
<b>Participant's Name</b> Street Address City, State, Zip Area Code / Phone # Area Code / Fax # Email Child Care/Education Setting # Children in Care Setting												
<b>Participant's Name</b> Street Address City, State, Zip Area Code / Phone # Area Code / Fax # Email Child Care/Education Setting # Children in Care Setting												
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## Peer Partner

### Suggestions for Home Providers

The peer partner model may be revised for home providers as follows:

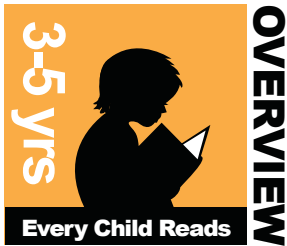
1. The home providers may be given more class time to prepare their homework assignments. They may form a team of two and together plan their lessons using the strategies they are being taught.
2. Each home provider practices the strategy the required number of times with 3- to 5-year old children in her care. There will be no observation component.
3. After each provider has practiced the strategy the required number of times, she should meet with her partner during a class session to discuss what she thought went well and where she would like to make changes. After the discussion, the partners may use class time to work together to make changes in their lesson plans.
4. They should then role play their modified lesson plans during class time.

After the role plays, there will be no discussion to avoid critiquing. There could be a general class discussion led by the trainer.



## Focus Activity Examples

1. What was your favorite book as a young child?
2. What was your favorite book to read to 3- to 5-year-olds?
3. What do you like best about reading aloud to children?
4. Who is your favorite character in books that are appropriate for 3- to 5-year-olds?



## Sample Guidelines / Ground Rules

### It's OK to...

- Ask questions
- Say "I don't know"
- Disagree
- Compliment participant members
- Consider everyone's ideas

### It's NOT OK to...

- Arrive late
- Not participate



# TRAINING CERTIFICATE

In recognition of attending the  
Every Child Reads 3-5 (ECR 3-5) Literacy Training

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Completed 17 hours of  
Language, Reading, and Writing Module Curriculum  
developed by the  
Iowa Department of Education  
Every Child Reads: Birth to Kindergarten Program

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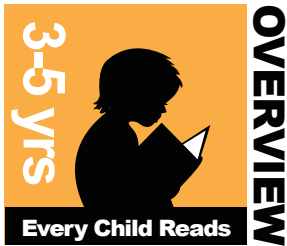
**Administrator**

Division of Early Childhood, Elementary, and Secondary Education

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**Chairperson**

Every Child Reads: Birth to Kindergarten



# CERTIFICATE of RECOGNITION

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## An Every Child Reads Center

In recognition of \_\_\_\_\_ participants completing 17 hours of  
*Every Child Reads 3-5 (ECR 3-5) Literacy Training*  
for Language, Reading, and Writing Module Curriculum  
developed by the  
Iowa Department of Education  
Every Child Reads: Birth to Kindergarten Program

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### Administrator

Division of Early Childhood, Elementary, and Secondary Education

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### Chairperson

Every Child Reads: Birth to Kindergarten





## Provider Sites Shown in Videos

**Zack Hamlett**  
**Head Start**  
*Des Moines, Iowa*

Alice Ligouri, Teacher  
Tracie Steverwald, Teacher Associate  
Alma Haines, Family Advocate, primarily works with families

The current provider in this setting is a licensed teacher with Early Childhood Education (ECE) degree and MS in Elementary Administration.

### Program description

Zack Hamlett is a Head Start/Shared Visions program for at-risk children in the Des Moines (IA) Public Schools. Children attend full-day (6 hours), 5-day-a-week program. In addition, wrap-around childcare — before and after school and a summer program — are available. To qualify for the preschool program, families must be working or going to school at least 30 hours a week and meet Head Start income guidelines. Currently, the program serves 18 children ages 3 to 5 years. At the time of videotaping, the children had been in attendance for 10-12 weeks.

**Taylor STEP-UP**  
**Preschool**  
*Cedar Rapids, Iowa*

Diana Robeson, Teacher  
Pat Rinderknecht, Para-educator

The current provider in this setting is a licensed teacher with ECE and Elementary Education degree.

### Program description

The Taylor STEP-UP Preschool Program (Shared Visions) is a Nationally Accredited Program serving at-risk children. The program is co-located in the Family Resource Center of a Cedar Rapids (IA) Public School building with a WIC Program, a Family Support Worker, and a School Age Health Services Program. Children attend four hours a day, five days a week. Currently, the program serves 16 children age 4. At the time of videotaping, the children had been in attendance in the program for 5-6 weeks.



## Provider Sites Shown in Videos

***One Big Happy  
Family Early  
Childhood  
Education  
Program  
Des Moines, Iowa***

Denise Tapscott, Owner and Operator

The current provider in this setting is a licensed teacher with ECE degree and Registered Family Child Care certification.

**Program description**

One Big Happy Family is a home-based, multi-age (infant to 5 years) Early Childhood Education Program, based on “Best Practices” as defined by the National Association for the Education of Young Children. At the time of videotaping, six children ages 2 to 4 were in attendance full-day full-year. Children enter and leave the program based on family child care needs.